



**REMEDY**  
**BULLETIN**

January 2019

**2018-2019 Remedy Information  
Options #1, #2, #3 and #4**

**General Information**

If you have a class size or class composition violation you are entitled to remedy.

Class Size

4:1.1 The parties agree to the following class size limits:

Kindergarten	20 students	Multi-Grade Splits (4 to 12)	28 students
Kindergarten/Grade 1	20 students	Grades 8-12	30 students
Grade 1-3	22 students	Shop **	30 students
Grade 1-3 split	22 students	Home Econ**	30 students
Grade 1-3 multi-age	22 students	Science**	30 students
Grade ¾ split	24 students	Band/Choir/PE *	30 students
Grades 4-7	30 students	Special (EMH/TMH)	10 students

\* may exceed at the request of the teacher \*\* shall not exceed the number for which the facilities were designed

Class Composition

4:3.8 A maximum of three (3) students with special needs (other than Gifted) may be included in a single class.

**Remedy Information**

If you have a violation, based on the above language, even if it is only for 1 day in a month you are entitled to remedy for the month. By now, members with a violation have received an electronic selection form outlining the available options. Each teacher is required to make their own selection and must submit their own form. If you have a violation and have not received an option selection email, please contact the ADTA.

Option for Remedy include:

Additional preparation time for affected teacher

Additional non-enrolling staffing added to the school specifically to work with the affected teacher's class

Additional enrolling staffing to co-teach with the affected teacher

Other remedies that the local parties (ADTA President and Superintendent) agree would be appropriate

**Option #4 Professional Development Funds**

The ADTA and the School District have come to an agreement regarding Option #4 Remedy for the 2018-2019 school year as allowed under MOU 17. The re-negotiated professional development conversion option is for the 2018-2019 year only and is different from the agreement last year. The agreement allows members to take their owed remedy minutes as professional development money. The following was created to help address the questions that are coming forward about this option.

**How much money can I put towards this remedy pro-d option?**

If you choose Option #4, all of your remedy time will be converted to Remedy Pro-d Funds each month.

**Is there a cap for this money?**

No. There is no limit this year on the amount for this fund. If you choose Option #4 all minutes will be converted.

**What happened to the money from last year?**

If you selected Option #4 pro-d remedy money last year, that money remains at the ADTA and is accessible through the remedy reimbursement form.

**Will my remedy money from last year be combined with remedy money for this year?**

Yes. If you selected Option #4 last year and you have further violations this year and again select Option #4 the money will be combined into the same remedy account.

**Is this money part of my regular pro-d account?**

No. The money will be in addition to your regular pro-d funds. This money will be placed into a Remedy Pro-d account.

**How do I access this remedy pro-d money?**

The ADTA has created a special reimbursement form that will be very similar but yet different from the regular form. This separate form will make it easier to keep the two accounts separate. The required documentation policies around receipts remain the same. Please refer to the ADTA pro-d policy for further details.

**Where do I find the remedy pro-d reimbursement form?**

Forms are available at the ADTA office or through your staff rep.

***Attention Staff Reps: if you have members asking for remedy pro-d forms please contact the ADTA office and we will send you some through school mail.***

**When can I start submitting claims to use this money?**

You can start submitting claims immediately.

**How long do I have to spend the money?**

The money will remain in this separate Pro-d Remedy account until you use the money. It does not have to be used before June 30th, 2019. This money can be used for future professional development plans. If you plan to resign or retire please contact the ADTA directly before doing so.

**What can I use the money for?**

The regular pro-d policy applies to the remedy pro-d funds. Please refer to the policy for details.

**How much does a TOC cost when I am billing to this account?**

Estimated cost is \$350.00 for a full day but the exact cost will be dependent upon the TTOC that is dispatched.

**Can I use this money for my Masters?**

Yes. This money can be used as outlined in the current pro-d policy. Please refer to our website for a current copy of our pro-d policy.

*Please contact the ADTA office for any further questions 604-854-1946.*