



**ABBOTSFORD DISTRICT TEACHERS' ASSOCIATION**

**CREDIT AND NON-CREDIT COURSE FUND REIMBURSEMENT OF TUITION APPLICATION**

**Complete this form if you finished coursework of 3 or more days in length within the 365 days prior to October 31, 2018**

**For this year only, applications will be accepted for courses completed between July 1, 2017 and October 31, 2018**

Name of Applicant: \_\_\_\_\_ School (where you currently work): \_\_\_\_\_

Course/s taken: Please attach a separate sheet of paper if more than 3 courses are being claimed for.

Course #	Course Name	Institution	Start Date	End Date	Tuition \$
1.	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____

Total Tuition Paid in Cdn Funds Only: \$ \_\_\_\_\_ (do not include any student fees only the tuition amounts)

Date: \_\_\_\_\_ Applicant's Signature: \_\_\_\_\_

**CHECKLIST:**

- ❖ Official Receipt OR Tuition Payment Confirmation (**Photocopies will not be accepted. T2200 not accepted**)
- ❖ A copy of your Official Transcript

*Note: City University students must request an official receipt of payment from the University.*

**DEADLINE FOR APPLICATION: OCTOBER 31 OF EACH YEAR.** The credit and non-credit fund pays for **tuition only**. No other fees are eligible for reimbursement.

**INCOMPLETE OR LATE APPLICATIONS WILL NOT BE ACCEPTED.**

**The application and all supporting documentation must be submitted as one package.**

(Please do not have the University send your transcript to the ADTA office, it **must** accompany the application)