

Credit/Non-Credit Funds 2018-2019 Criteria

1. The Credit Non-Credit Fund was established to defray legitimate teacher expenses in maintaining or upgrading specialist qualifications or for taking courses for credit or non-credit.
2. Members may apply for compensation for credit/non-credit courses or training sessions lasting three days or more and taking place within 365 days prior to the application deadline of October 31st.
3. To be eligible for compensation:
 - a. a member's student payment summary and an official transcript must be submitted prior to the application deadline of October 31st (photocopies are acceptable);
 - b. courses must be completed prior to the application deadline of October 31st;
 - c. the applicant must be an active member on the application deadline of October 31st and meet the criteria as outlined in # 4 below.
4. TTOC's, teachers with fewer than 3 years of service in Abbotsford, teachers on leave, and teachers seconded to other institutions do not qualify for credit/non-credit reimbursement with the exception of those qualifying members on educational leave as outlined in *Articles G.32 and G.35* of the CA.
5. Calculations for reimbursement will be based on tuition fees only.
6. The amount of money that each member will be reimbursed will be dependent upon the number of applications received.
7. \$100.00 will remain in the credit non-credit fund each year for administrative purposes.

Appeals may be made to the Professional Development Committee within one month (30 days) of denial.

Please note: members are strongly encouraged to contact their tax accountant prior to applying for credit non-credit funding. In some instances, the receipt of credit non-credit funds could result in a tax reassessment.

Amended: May 2018