

**TEACHER NOTICE: LOU 16(C) - TTOC EXPERIENCE TRANSFER REQUEST -  
FORM B**

**Re: December 31<sup>st</sup> transfers for TTOC experience accrued up to and including  
November 15<sup>th</sup>**

This constitutes my written notice under LOU No. 16(c) of the collective agreement that I,  
\_\_\_\_\_ wish to transfer my eligible TTOC experience credits earned under  
Article C.4 (up to and including November 15, \_\_\_\_\_) to that of the applicable previous local  
collective agreement increment language for continuing and/or temporary employees. Transfer of these  
experience credits shall take place and be effective December 31, \_\_\_\_\_.

I understand that once I submit this application to the employer, this decision to transfer is final and  
cannot be reversed.

\_\_\_\_\_  
Teacher Signature

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
District Receipt Confirmed

\_\_\_\_\_  
Date of Receipt

Please Note: This written notice must be provided by the teacher and received by the district no later  
than November 15<sup>th</sup> of the school year for a transfer for TTOC experience credits earned  
up to and including November 15<sup>th</sup> to take effect on December 31<sup>st</sup> of the same school  
year.